

**Cost Development Subcommittee  
WebEx/Conference Call  
May 25, 2021  
1:00 p.m. – 3:00 p.m. EPT**

**Administration (1:00-1:10)**

1. Welcome, Announcements and review the Antitrust, Code of Conduct, Public Meetings/Media Participation and the WebEx Participant Identification Requirements.
2. Review of April 14, 2021 Draft Minutes.
3. Nicole Scott, PJM, will review the CDS Work Plan.

**Incremental and No Load Offer Development (1:10 – 2:00)**

4. Tom Hauske and Melissa Pilog, PJM, will review manual changes based on the proposed solution package.

**Start-Up Cost Offer Development (2:00 – 3:00)**

5. Joel Luna, Monitoring Analytics, will review solution options for Start-Up Cost Offer Development.

**Future Meeting Dates**

May 25, 2021	1:00 p.m.	WebEx/Conference Call
June 14, 2021	1:00 p.m.	WebEx/Conference Call
July 8, 2021	1:00 p.m.	WebEx/Conference Call
August 5, 2021	1:00 p.m.	WebEx/Conference Call

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**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

**Participant Identification in WebEx:**

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

## On the Phone, Dial



to Mute/Unmute

## Linking Teleconference Connection to Webex

When logging in to the meeting, access Webex first and select the "call me" feature to receive a direct call to your phone. Using this feature will connect your name to your Webex presence.

## Join a Meeting

1. Join meeting in the Webex desktop client
2. Enter name (*First and Last\**) and corporate email
3. Under "Select Audio Option" select "Call Me" option from the dropdown menu

*\*Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*

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