



## End of Life Senior Task Force Charter

(DRAFT)

### Mission

The Markets and Reliability Committee (MRC) approved the creation of the End of Life Senior Task Force (EOLSTF) in March 2016 to brainstorm and develop alternatives for providing more transparency and consistency in the communication and review of End of Life projects in the Regional Transmission Expansion Plan (RTEP). ~~Including consideration of the development of potential guidelines or criteria setting forth the process for inclusion of Transmission Owner initiated End of Life projects within the RTEP consistent with the rights and responsibilities of Transmission Owners per the CTOA.~~ [ Rationale: This task force was formed to solve a problem. The mission statement should simply state that problem. References to any potential solutions to that problem can be noted in the objectives section but not in the mission statement. As such, the deleted sentence has been inserted at the end of Objective 4. ]

Issue Charge (Insert)

### Group Objectives

The End of Life Senior Task Force stakeholder group will conduct the following key work activities and produce the stated deliverables as described in the Issue Charge subject to existing CEII or confidentiality restrictions:

1. Review existing Transmission Owner End of Life Criteria
2. Review the provisions of the Consolidated Transmission Owners Agreement (CTOA) and the Operation Agreement (-O-A-) regarding the legal, contractual rights and obligations of the PJM Transmission Owners and PJM.
3. Identify and review any additional relevant industry information on this issue
4. Brainstorm and develop alternatives for providing more transparency and consistency in the establishment, communication, and review of Transmission Owner initiated End -of Life projects in the PJM RTEP process. Including consideration of the development of potential guidelines or criteria setting forth the process for inclusion of Transmission Owner initiated End of Life projects within the RTEP consistent with the rights and responsibilities of Transmission Owners per the CTOA.
5. Ensure a clear understanding of the specific stakeholder issues and needs this task force is expected to address. (eg. Timing, budgeting, transparency, consistency, reporting, estimating, etc.)

### Expected Deliverables

1. Presentation of recommendations to the MRC for increasing transparency and consistency in the communication and review of End of Life projects
2. Potential guidelines or criteria for establishing, communicating, reviewing, and setting

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forth the process for inclusion of Transmission Owner initiated End of Life projects within the RTEP

3. Changes to PJM Manuals(s) as required to address recommendations from the group. No Tariff, Operating Agreement or other documentation changes are expected to be necessary.
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### Expected Duration of Work

The work is expected to by the end of the third quarter 2016.



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### Administrative

1. The group will report to the Markets and Reliability Committee
2. The group will be facilitated by:  
  
    Fran Barrett, Facilitator  
  
    Jason Quevada, Secretary  
  
    Julia Spatafore, Secretary
3. All PJM Stakeholders may appoint representatives to the task force.
4. The group will conduct its activities in accordance with the protocols found in the PJM Stakeholder Process Manual (M-34).
5. The group will accomplish the scope of work identified above and only the work above. Approval from the parent Standing Committee will be sought before engaging in any activity outside this scope. Specifically, the following items are out of scope:
  - Transmission Cost Allocation [except for purpose of education]
  - Changes that would not be in accordance with any legal or contractual rights and obligations of the PJM Transmission Owners and PJM under the [redacted]
6. The group will periodically report progress on its chartered scope of work to its parent Standing Committee.
7. This group will be using Tier 1 decision making method as described in the PJM Stakeholder Process Manual (M-34).
8. Membership in the group is open and will be identified by volunteerism. Group members are not required to sign a confidentiality agreement or non-disclosure agreement. [redacted]
9. Meeting minutes (notes) and all meeting materials will be published on the PJM web site.

**Comment [s1]:** Action Item: Clarification/citation will be provided by Chip Richardson

**Comment [s2]:** Action Item: Confidentiality Mechanism/Methodology